

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be e figures.

Name of smaller authority: Ilketshall St Andrew Parish Council

County area (local councils and parish meetings only): East Suffolk

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Tina Newby Clerk/RFO

Date: 27/04/2024

	£	£
<b>Balance per bank statements as at 31/3/2024</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">60777668</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">£3,762.71</span>	
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">73568369</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">£522.34</span>	
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">80372870</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">£924.11</span>	
		£5,209.16
Less: any unpresented cheques as at 31/3/24 <b>(enter these as negative numbers)</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">24014</span> 100424	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">(150.00)</span>	
item 2		
item 3		
item 4		
item 5		
item 6		
item 7		
item 8		
[add more lines if necessary]		
		(150.00)
Add: any un-banked cash as at 31/3/xx	<span style="border: 1px solid black; background-color: yellow; padding: 2px;"></span>	
		-
<b>Net balances as at 31/3/24 (Box 8)</b>		<b>£5,059.16</b>